

## Quote Request & Booking Form

Please complete **all** required information below to proceed with a quote and/or booking with us.

LNPG Membership Number	
Company name	
Contact name & number	
Full site address, including postcode	
Invoice details - name, company, postal address (if different to the above)	
<p>Contact details for the Surveyor - <b>a name &amp; contact number MUST be provided</b> in case the surveyor has troubles accessing the site on the day of your survey and/or needs to call someone specific upon arrival.</p> <p>***Note: if the Surveyor cannot successfully access or conduct the survey, you will be charged an abortive fee.</p>	
Any specific site notes - i.e. parking details, ring the top doorbell, please ask for 'Jane' upon arrival etc.	

**Measured Building Survey** (please type Y/N (yes/no) next to each required service)

Measured Building Survey required (If No, please move to 'Topographical Survey')	
All floor plans (inc. basement where appropriate)	
Loft plan (safe access required - please state whether lofts are boarded or clear)	
Sections (x 1 as standard – please state if more are needed)	
Roof plan (where visible)	
All external elevations	
Levels (internal and immediately surrounding the property)	
Neighbouring property outline detail (front and rear) inc. ridge, eaves and position of windows/doors	
Other - please specify	

**Further information about the Measured Building Survey:**

Please provide any additional survey details here - if you have any supporting documentation, please include within your return email	
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**Topographical Survey** (please type Y/N (yes/no) next to each required service)

Topographical Survey required (if No, please move to 'Type of Project')	
Boundary lines only	
Boundary lines and spot heights within 3m of the property (including manhole covers, gullies, rainwater pipes)	
Full site topo (including boundary lines, spot heights across site, all physical features, manholes, gullies, rainwater pipes, planting, fences, hedges)	
Outbuildings (please specify if internals are required or outline only)	
Other - please specify	

**Further information about the Topographical Survey:**

Please provide any additional survey details here	
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**Deliverables:**

Revit output required?	
Related to OS datum?	

**Type of project:** (please type Y/N (yes/no) next to each required service:

Loft conversion	
Extension	
Internal refurbishment	
New build	
Other - please specify	

